



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

JUNE 02, 2020

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

1. *To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and conference call. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" on the agenda should use the conference call system by dialing 1-844-844-0014 and when prompted enter 540166#. Once the "Public Comments" agenda item is completed, the conference call will be disconnected.*

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Prayer and Pledge

Approval of Minutes

2. Approval of April 30th 2020 Minutes
3. Approval of May 8th 2020 Minutes

Payment of County Bills

4. Bill List for Payment Approval

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Department Directors Report

Superintendent of Public Works – Howard Nabors

5. Road Department BOCC Report

Solid Waste Director – Fonda Davis

6. Solid Waste Directors BOCC Report
7. Apalachicola Dixie Youth League

Emergency Management Director – Pam Brownell

8. Action Items:

A-1. Request the Boards approval and signing of the following grants:

- a. Emergency Management Performance Grant in the amount of \$53,720.00
- b. Emergency Management Performance Grant, COVID-19 Supplemental in the amount of \$7,975.79
- c. Emergency Management Preparedness and Assistance Grant in the amount of \$105,806.00

A-2. Request the Boards approval and signing of the Non-Congregate Sheltering Checklist.

A-3. Request the Boards approval and signing of the Non-Congregate Shelter Request Letter to be sent to FEMA for approval.

Information Items:

I-1. Franklin County EOC has been working with FDEM (Florida Division of Emergency Management), FEMA, and DOH (Department of Health) to update our existing Shelter Plans. These updates will address the COVID-19 issues and the unique sheltering requirements needed to protect individuals. The Non-Congregate Sheltering Checklist and Non-Congregate Shelter Request Letter are items needed for these updates.

I-2. HURRICANE SEASON BEGAN YESTERDAY JUNE 1, 2020.

I-3. EOC Staff continues to monitor the stages of the HLMP (Hurricane Loss Mitigation Program) Grant. The HLMP grant has allowed us to mitigate numerous homes throughout Franklin County over the past 5 years. We are in the Construction stage now.

I-4. EOC Staff has sent in the reporting documentation for the CERT (Community Emergency Response Team) Grant.

I-5. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Department & Weems, EMS, Conference Calls, pushing out messaging from DOH on Facebook and our EOC Website.

I-6. EOC has been making cloth mask. We have given approximately 200 masks to the Security Officer at the Court House to give out to the public as needed to assist with COVID 19 protection.

I-7. EOC Staff continue to participate in conference calls (Approximately 10 calls weekly) with the State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.

I-8. EOC advertised for the SPN Coordinator/Office Admin position. We had 7 applicants and have interviewed all who applied. EOC has made a choice on the applicant best qualified for the position and will report back to the Board upon acceptance of the position.

I-9. FCEM Staff continues to work on FEMA reimbursement claims from Hurricane Michael. (Please see the Attached Report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads,

etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. Attached is an update of FEMA projects. EOC Staff has begun the FEMA reimbursement claim process for COVID 19.

I-10. 05/25/20 monthly IPAWS (Integrated Public Alert and Warning System) Testing successful.

I-11. Franklin County EOC has partnered with WeatherSTEM and there are now 6 WeatherSTEM sites in Franklin County. These locations are St. George Island Bridge, Ochlockonee Boat Ramp, Island View Park, Franklin County EOC, FSU Coastal Marine Lab and Franklin County School. We would like to thank the WeatherSTEM Team for making this possible. To view the live feed from any of these locations go to <http://franklin.weatherstem.com/>. Below is a sample of the real time information you can view from any of the sites.

Extension Office Director – Erik Lovestrand

9. General Extension Activities:

- The Public has still been able to reach Extension staff for assistance during this period of curtailed face-to-face interactions. Staff are currently occupying the Extension office and conducting limited interactions with the public by appointment when a face-to-face meeting is required. Most assistance is being provided by phone or internet at this time.
- During this period the Extension office assisted citizens in on the topics of soil tests, establishing a lawn on storm damaged property, injured wildlife, snake identification, citrus psyllid identification/trapping, and more.
- Extension Director currently serving an “interim” role as the Wakulla County CED to provide assistance during the transition with a retiring CED and new CED coming in June. Minimal time involvement is required as the Wakulla office personnel are handling all office operations as usual.

Sea Grant Extension:

- Extension Director participated in weekly Zoom meetings with statewide Sea Grant faculty and program administration.
- Extension Director is collaborating with other Sea Grant faculty to conduct an in-service training in July for other UF Extension agents about Seafood safety. The program will take place via distance-learning technology.
- Extension Director collaborating with other Sea Grant faculty from UF and Auburn University to assess damage to oyster growing leases from Hurricane Michael and worked with growers to find what practices and gear types worked best during this type of event. The project will produce a template for storm preparation by shellfish growers.

4-H Youth Development:

- The Statewide 4-H office, in coordination with County Extension faculty, has created a new virtual 4-H website called Florida 4-H Adventures, located at http://florida4h.org/programsandevents_/4-h-adventures/
- This site has over 50 programs for 4-H members to choose from for virtual adventures during this time when you cannot meet in club meetings. Parents and youth have been making much use of the site so far.

Family and Consumer Sciences:

- Family Nutrition Program (FNP) classroom programs are being transitioned to a distance learning platforms to complete lessons for this school year.

Horticulture/Agricultures:

- All Master Gardener classes are still being conducted in an online format. Volunteers are now allowed to return to work at IFAS facilities in limited numbers with several precautions being taken (particularly with higher-risk individuals).
- Many people have been making good use of more time at home to start a spring garden so the number of calls for assistance has been increasing accordingly.

Sheriff - A. J. Smith - Proposal

10. Sheriff A.J. Smith Parking Enforcement Officer Proposal

U.S. Census Bureau - Evelin Ramirez (Representative) - Update

CDBG - Deborah Belcher (Administrator) – Report

11. Progress since the last report in May 2020:

- Coordinated final set-up and payments for mobile homes with final building inspections and punch lists complete or expected within a week:
582 Ridge Road, Paul Sanders
645 Ridge Road Mary Thomas
754 Ridge Road, Mary and James A. Banks
733 Buck Street, Kathy Hill
- Environmental clearance for purchase of property on Wilderness Road for Arlene King's replacement mobile home, to be funded by ReNew organization. Closing on property acquisition anticipated June 10, 2020.
- Waiting for environmental clearance from DEO for BOCC-approved application from Lucy Bettinger, 697 Ridge Road; this one involves the transfer of Bettinger's donated home to Mary & Jesse Page, who lost their "home" in the fire. The Pages are currently living in a CACAA camper at 291 Old Ferry Dock Road, family property.
- Finalizing the CDBG application for Jim Joyner/Anita Kennett, 701 Ridge Road. Angela Webster and I worked out a property ownership transfer to Joyner/Kennett (changing from an unrecorded agreement to deed to an actual deed and mortgage from the seller), catching up back taxes, etc. Completed and submitted environmental review to DEO.
Requested Action: Approve the application for a CDBG home replacement from Jim Joyner and Anita Kennett, subject to the property purchase and environmental clearance.
- Finalized the CDBG application for Steven Shiver, 700 Ridge Road.
Requested Action: Approve the application for a CDBG home replacement from Steven Shiver, subject to environmental clearance.
- Working on next mobile home bid package, to include the Creamers, Arlene King, Joyner/Kennett, Bonnie Langley, Lucy Bettinger, and Steven Shiver. Will also include some generic pricing for other applicants that might be approved soon. Expect to advertise no later than June 11, 2020, with proposals due in July.

Community Action Agency - Angela Webster (Case Manager) - Report

12. CACAA BOCC Report

Clerk of Courts – Marcia M. Johnson – Report

RESTORE Coordinator – Alan Pierce – Report

13. Inform Board that the FAA has contacted the county and is processing the \$30K grant to the airport that was part of the federal CARES Act.
14. Inform the Board that the Consortium staff will recommend at the June 10 Consortium meeting approval of the county's dredging project. Once the Consortium Board approves, Consortium staff then sends the county project to the Gulf Council for final approval, which should happen in July/August.
15. Inform Board USACOE staff continues to work on the Memorandum of Agreement (MOA) to incorporate the county's Consortium funds into the dredging projects. I have been in contact with Mobile and Panama City personnel. The Corps still intends to use a dredge that is currently under contract with the Corps. The MOA should come down from the Corps to the county in July/August. The projects still are on the same timeline for the Eastpoint Channel to be dredged in early fall, followed by the Two Mile Channel.
16. Inform the Board that I have been in contact with TRIUMPH staff regarding the \$1M TRIUMPH award for our airport. TRIUMPH staff is working on the "term" sheet which would list the requirements the county must perform in order to receive the funds. The "term" sheet will not contain any job creation requirements, which have been a major problem with rural counties getting TRIUMPH funds, but it will include some language regarding the improvements FDOT has funded in their 5 year plan for the airport. The Board will need to review and approve the "term" sheet when TRIUMPH staff submits it. The next TRIUMPH meeting is June 18 and I am not sure we will be on that agenda.
17. Inform Board I had intended to ask the Board to waive the May rent for Centric Aviation because Centric had virtually no flight traffic in March, April, or the first part of May yet they continued to maintain the airport using their personnel. I had informed Centric what my recommendation was going to be and they said that air traffic had picked back up and they were making their May rent as an indication of their commitment to the airport.
18. Inform Board that on Thursday, May 28, I did review the draft Supplemental Environmental Assessment (SEA) from FEMA for the rebuilding of Alligator Drive. The draft SEA recommends the road be rebuilt in its current location with the additional protection that the county has already designed and bid out. The draft SEA has some additional FEMA review and then it will be released for public comment. Commissioner Boldt attended last week's teleconference with me and FEMA staff, and he heard the same thing I did, which is when the draft SEA is complete and made public there are still some other steps FEMA has to take before funding is obligated.

County Coordinator - Michael Morón - Report

Action Item(s)

19. Local State of Emergency: Chairman Lockley has signed Local State of Emergency Declarations for the weeks starting May 25, 2020 and June 1, 2020.
Request: Board action to ratify the Chairman's signature on the 5/25 & 6/1 Local State of Emergency Declarations.
20. School District Permit Fee Waiver: Superintendent Yoder sent a letter asking the County to consider waiving the permit fees for a proposed new building on the Consolidated School campus for the welding program. Her letter explains that this new facility would allow more students to participate in the program, the creation of a night program for adults seeking certification, and on-site certification testing which would stop the need to travel for testing. Mr. Floyd Roberts, the School District's Facility Manager, discussed this project with Mr. Steve Paterson, the County's Building Inspector.

Request: Board action to waive the associated permit fees for the School District's proposed new building for the welding program.

21. Highway 67 / Tallahassee Street Sidewalk Project Award: At your May 19, 2020 regular meeting the Board opened and read aloud bids for the Carrabelle CR67 / Tallahassee Street Sidewalk Improvement project. Mr. Mark Curenton (County Planner) has reviewed all of the bids and recommends awarding the contract to the lowest responsive bidder, M of Tallahassee, Inc., in the amount of \$272,134.00. The Florida Department of Transportation has concurred with this recommendation.

Request: Board action to accept Mr. Curenton's recommendation and award the CR67 Sidewalk Improvement Project to M of Tallahassee in the amount of \$272,134.00.

22. Weems Board of Director New Member: At an earlier meeting the Board was notified that District Two's seat on the Weems Board of Directors was vacant due to a resignation. Commissioner Boldt is nominating Dr. Walter David Harris that resides at 1248 Angus Morrison Road on Alligator Point to fill that vacant seat. An account of Dr. Harris' education, qualifications and previous experience is attached. Mr. David Walker (Weems CEO) received the same information.

Request: Board action to appoint Dr. Harris as District Two's representative to Weems Board of Directors.

23. CARES Act Letter of Support: County staff was contacted by the Florida Association of Counties (FAC) of a joint request by FAC, Florida League of Cities (FLC), and Small County Coalition (SCC) to Governor DeSantis to release the intended local government Coronavirus Relief Funds to those cities and counties that were *not* directly funded by the CARES Act. The CARES Act provided direct funding totaling more than \$2.4 billion to 12 Florida counties whose population is greater than 500,000. Currently, Florida has 55 counties and approximately 410 cities with a respective population that is less than the 500,000-threshold stipulated by the CARES Act that was *not* funded. After the eligible Florida local governments received their share, there is approximately \$1.2 billion remaining that was allocated for local governments. It is those funds that FAC, FLC, and SCC is asking the Governor to distribute to the counties and cities with a population of less than 500,000. Included in your packet is a letter from the County signed by the Chairman supporting the efforts of FAC, FLC, and SCC along with letters from these organizations.

Request: Board action to ratify the Chairman's signature on the letter of support to Governor DeSantis asking for his consideration to disburse the remaining CARES Act funding.

24. Carrabelle Museum Letter of Support: The Carrabelle History Museum is submitting an application to the Division of Historic Resources for a small matching grant for a Heritage Education project on the Shipwrecks of Dog Island. The Museum is asking for a letter of support from the County for this application and will be responsible for the match if they receive the grant.

Request: Board action to authorize the Chairman's signature on the letter of support for the grant.

25. Dr. Gorrie Letter of Support: The County received a request to sign a letter of support to President Trump for his consideration on awarding Dr. John Gorrie the Presidential Citizens Medal to the Physician, Scientist, Inventor, and Humanitarian. As most are aware, Dr. Gorrie settled in Apalachicola in 1833 and was widely known as the inventor of the Ice-making machine and was considered the father of air conditioning and refrigeration.

Request: Board action to authorize the Chairman's signature on the letter of support for Dr. John Gorrie's nomination.

Information Item(s)

26. HHRP & SHIP Bid Package & Advertisement: Included in the agenda packet is the advertisement for Hurricane Housing Recovery Program (HHRP) replacement manufactured homes. This ad was in last Thursday and today's edition of the Tallahassee Democrat. Mrs. Lori Switzer (SHIP Administrator) contacted Bay County's manufactured home companies and sent them the packet directly. The pre-bid meeting is scheduled for Wednesday, June 3, 2020 at 10 a.m. (ET) in the Armory. In addition, the advertisement for regular SHIP programs (Down Payment Assistance, Emergency Repair, and Owner-Occupied Rehabilitation) will run in this week's edition of the Apalachicola Times. That ad is also included in your agenda packet.
27. ARPC Executive Meeting: In your packet are the Executive Director notes from the Apalachee Regional Planning Council Executive Board meeting. Commissioner Jones, who represents the County on ARPC and serves on the Executive Board may comment on some of the items discussed during this meeting.
28. NFWFMD Wetland Report: Northwest Florida Water Management District submitted the Annual Wetland Report to the County. This report includes a cumulative summary of wetland impacts permitted by the District's Environmental Resource Permitting (ERP) program together with a summary of wetlands and associated water resource lands restored and protected by District programs. The report is included in your packet.

County Attorney - Michael Shuler - Report

Commissioners' Comments

Adjournment

Board Information

29. AFUDC Rate for Duke Energy